

TOWN OF SANTA CLAUS PARK & REC BOARD
Monthly Meeting Minutes
October 5, 2020, 7:00 p.m.

The Santa Claus Park Board met for their monthly meeting on October 5, 2020 at the Santa Claus Community Center at 200 N Holiday Blvd, Santa Claus, IN. The meeting was called to order by Vice President Jonathon Kincaid at 7:00pm.

Park Board Member present: Jonathon Kincaid, Eileen Farmer, Craig Buse. Jonathan Goldsberry arrived at 7:13pm.

Also present, Parks and Recreation Director Zach Tischendorf, Town Council Member Jason Little, Cheri Taylor of Region 15, Meghan Orgas, and Ross Hoffman from RG Mechanical.

Craig Buse made a motion to approve the minutes from our September 2, 2020 monthly meeting. Eileen Farmer seconded the motion.

Ayes: All Nays: None Motion carried

Cheri Taylor of Region 15 was present to discuss questions for our 5-year plan survey. We went through the questions and possible responses. She will have the survey available in the next few days to go live. She has 10 QR code yard signs ready to post throughout the community. We discussed sharing with the sports associations, the Christmas Lake Village neighborhood association, personal Facebook pages, Holiday Village Facebook page, water bills, and any other outlets to gain as many responses as possible.

The flooring project at SCCC is complete.

We discussed putting the Kitchen project on the back burner for right now. Zach Tischendorf discussed doing floor demo on volunteer day. We discussed the possibility of doing the epoxy, flooring, cabinets, and painting ourselves to save on the cost.

Ross Hoffman of RG Mechanical was present to discuss the HVAC. He went over the options that they thought were most cost-effective for SCCC. He stated that options 2, 5, and 6 would be the best. Option 2 was for the foyer area. Option 5 and 6 would replace the existing units with a single unit that both heats and cools. Ross is going to get us specs in the next couple days so we can send out an RFP and get the bidding process underway.

Zach Tischendorf has been in contact with Jason Deweese about the soffit project. Jason is subcontracting out the labor. Zach will be following up with him later this week to get this project completed.

Meghan Orgas stated that she will have someone come out and make sure that the walls that we are wanting to remove in the workout room are not load-bearing, prior to the volunteer day on October 24 and 25.

Zach Tischendorf has started a list of tasks for the volunteer day at the SCCC on October 24 and 25. This will include outside work, wall demo, painting, cleaning, floor demo in kitchen, and etc. The SCCC will close at midnight Friday, October 23 and reopen at midnight Sunday, October 25.

Fitness Equipment lease/bid updates: We will be tabling this contract until after the HVAC is taken care of. We will also check numbers to see if membership fees will cover the cost of the equipment lease payment per month.

Craig Buse made a motion to approve the invoice in the amount of \$1800 for Bosecker for the baseball field dirt under operational maintenance. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried

We reviewed the rental fee rates and insurance requirements for both Santa Claus Community Center and Yellig Park to amend the ordinances. Zach Tischendorf will get the corrections made to the ordinances so that we can present to Town Council for approval. We will be changing the rental fee for the large room at the Santa Claus Community Center to \$30 per hour, the medium room to \$20 an hour, and the small room will remain \$10 an hour. The kitchen rental fee will be removed until we can get the needed updates to the kitchen completed. The Yellig Park tournament fees will be as follows: \$100 per field per day, \$300 security deposit, \$10 re-lining fee for each additional lining after each field is lined at the start of each day, \$15 per bag for field dry, and \$120 per team parking fee.

The board discussed needing to relocate some money for the payment of part time help and director salaries. We will ask Town Council to move the \$7000 from Yellig Park concessions payroll to the Santa Claus Community Center for part-time help.

SIGNING OF VOUCHERS: Eileen Farmer made a motion to approve the voucher for the Santa Claus Community Center in the amount of \$15467.26. Jonathon Kincaid seconded the motion.

Ayes: All Nays: None Motion carried

Eileen Farmer made a motion to approve the Yellig Park vouchers in the amount of \$5070.22. Jonathon Kincaid seconded the motion..

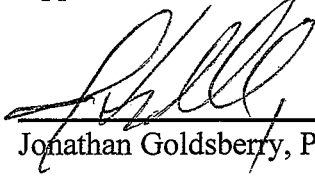
Ayes: All Nays: None Motion carried

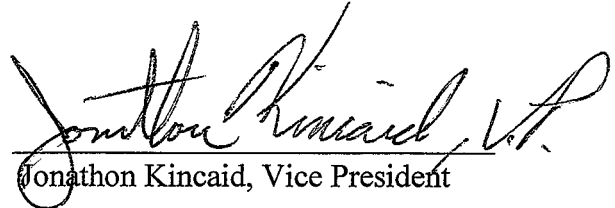
Items to discuss at next meeting: Santa Claus Community Center leasing agreement. Revisit verbiage on youth sports league player fees at Yellig Park.


Next regularly scheduled meeting is November 2, 2020 at 7:00 pm at Santa Claus Community Center.

ADJOURNMENT: Craig Buse made a motion to adjourn the meeting at 10:10pm. Eileen Farmer seconded the motion.

Ayes: All Nays: None Motion carried
Approved on November 2, 2020


Jonathan Goldsberry, President


Jonathon Kincaid, Vice President


Eileen Farmer, Secretary


Craig Buse, Member